



CIN: L74999RJ1938PLC019511

Registered Office: Jaykaypuram, District Sirohi, Rajasthan 307019

Secretarial Office: Gulab Bhawan, 3rd Floor (Rear Block), 6A, Bahadur Shah Zafar Marg, New Delhi 110002

Tel. No. 91- 11-68201862; Mobile No. 9599501807; Fax: 02971-244417

E-mail: jklc.investors@jklmail.com; Website: www.jklakshmicement.com

JKLC/KYC/2025

Date: 15th September 2025

**SUB: (1) REMINDER TO FURNISH PAN, KYC (INCLUDING BANK ACCOUNT DETAILS) AND
NOMINATION DETAILS**

(2) PAYMENT OF DIVIDEND (F.Y. 2024-25)

Dear Shareholder,

1. In furtherance to our letter dated 9th September, 2024 and as per SEBI Master Circular No. SEBI/HO/MIRSD/MIRSD-PoD/P/CIR/2025/91 dated 23rd June 2025 as amended, Shareholders holding securities in physical mode shall mandatorily furnish the following details to the Registrar and Share Transfer Agent ('RTA') of the Company as an on-going measure pertaining to Common and Simplified norms for processing any service request from the Shareholder/Investors:

- Permanent Account Number ('PAN');
- Contact details (Postal address with PIN Code and Mobile Number etc.);
- Bank Account details (Bank Name & Branch, Bank Account Number and IFSC); and
- Specimen Signature through Form ISR-2

Since one/or more of the aforesaid details with respect to the physical share(s) held by you in the Company are not available/updated in the database of the Company's RTA – M/s MCS Share Transfer Agent Limited, we request you to furnish the above particulars to the Company's RTA through the Form ISR-1 and ISR-2, along with the necessary attachments / documents as stated in the Forms. Copies of the said Forms can be downloaded from the website of the Company at <https://www.jklakshmicement.com/kyc-documents/> or from the website of the Company's RTA at <https://www.mcsregistrars.com/downloads.php> While filling up the Forms, please strike out the portion which is not applicable to you.

Please note that PAN to be furnished by you should be linked with your Aadhaar. In the event such linkage is not done, then your PAN will be deemed to be invalid and consequently your folio will be treated in the same manner as applicable in case of folios for which no PAN has been furnished.

2. For appointing a Nominee in respect of Shares held by you in the Company, you are requested to furnish the Form SH-13. In case you do not wish to nominate any person, please furnish the Form ISR -3 and for cancellation / change in nomination at a later date, please furnish the Form SH-14. The said Forms can be downloaded from the website of the Company at <https://www.jklakshmicement.com/kyc-documents/> or from the website of the Company's RTA at <https://www.mcsregistrars.com/downloads.php> While filling up the Forms, please strike out the portion which is not applicable to you.
3. To create awareness among Shareholders to update their KYC details and claim their unpaid dividends if any, before it get transferred to the Investor Education and Protection Fund ["IEPF"], IEPF Authority, Ministry of Corporate Affairs has via its communication dated 16th July, 2025 requested companies to launch a 100 days Campaign - "Saksham Niveshak", to reach out to Shareholders whose dividend remain unpaid/unclaimed. We therefore again request you to update your KYC details as explained above and claim unclaimed dividend, if any.

4. PAYMENT OF DIVIDEND @ ₹ 6.50 PER SHARE (130%) FOR F.Y 2024-25 ONLY IN ELECTRONIC MODE

The Shareholders may note that in compliance of the aforesaid SEBI's Master Circular, since your Folio is not KYC compliant (including non-availability of your Bank Account details), the Dividend @ ₹6.50 per Share (130%) recommended by the Board for the F.Y 2024-25, to be considered by the Shareholders in their Annual General Meeting to be held on 26th September 2025, if approved, **shall be paid electronically only upon furnishing the information /documents as mentioned at Sr. No. 1 above.**

5. Since to transfer, transmission, issue of Certificate(s) are effected only in demat form, and for various advantages available for holding securities in demat form, please convert your physical shares in the Demat form immediately.
6. Kindly take note of the above and furnish the aforesaid information/documents at the earliest to the Company's RTA - MCS Share Transfer Agent Limited, 179-180, DSIDC Shed, 3rd Floor, Okhla Industrial Area, Phase-I, New Delhi- 110020. Email id: admin@mcsregistrars.com, Phone No.: 011-41406149-52.

Thanking you,

For JK Lakshmi Cement Ltd.

Sd/-

Amit Chaurasia

Company Secretary