**REVISED STRUCTURE OF JKLC**

|  |
| --- |
| www.jklakshmicement .com |

|  |
| --- |
| **Investor Relations** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company’s Policies** |  |  | **Results** |  |  | **Shareholders** |  |  | **Dividend Information** |  |  | **Fixed Deposit** |  |  | **Chairman’s Message** |  |  | **Company’s Performance** |  |  | **Investor Contacts/other Information** |
| •Code for fair disclosure of UPSI  • Dividend distribution policy  • IT policy  • Handbook JKLC  • CSR Policy contents  • Vigil Mechanism  • Related Party Transactions Policy  • Terms & Conditons of IND  •Familiarization Programme  • Policy for Determining Materiality of Events  • Policy for Determining Material Subsidiary  • Contact Details-KMPs-Determination of materiality of Events  • Archival Policy |  |  | • Annual Reports  • Annual Reports Subsidiary  •Quarterly Results |  |  | •Shareholding Pattern  •Shareholder Enquiry  •Foreign Shareholders of erstwhile OSL  •Physical Shareholders  •Postal Ballot  •Notices of Board Meeting  •Conference call Notice  •Conference Call Recording  •Conference Call transcript  •Application to Central Govt  • Gist of AGM Proceedings  •Corporate Governance Reports  •Composition of Committees |  |  | •Notice Advertisement  • Dividend Information IEPF Rules  •Unclaimed Shares Suspense  •Unclaimed Dividend Shares  •Unclaimed & Unpaid Amounts |  |  | •Fixed Deposit Advertisement  •Fixed Deposit Form |  |  | All Chairman Messages |  |  | Put the chart of performance under this head |  |  | Investors may send their queries & grievances at the following Address:  Vice President & Company Secretary  JK Lakshmi Cement Ltd.  Secretarial Department  Gulab Bhawan, 3rd Floor (Rear Block),  6A, Bahadur Shah Zafar Marg, New Delhi-110002  Phone: 91-11-30179860, 91-11-30179862  Email: bkdaga@jkmail.com  **Registrar & Share Transfer Agent:**  MCS Share Transfer Agent Ltd.  F-65, First Floor, Okhla Indl. Area, Phase-I,  New Delhi- 110 020  Ph. (011) 41406149-52,  Fax No. 91-11-41709881  (E-mail:admin@mcsregistrars.com)  Contact Person:Mr. Ajay Dalal  (E-mail: [ajay@mcsregistrars.com](mailto:ajay@mcsregistrars.com))  **Address of Debenture Trustee:**  IDBI TRUSTEESHIP SERVICES LIMITED  Asian Building, Groud Floor  17, R.Kamani Marg, Ballard Estate  Mumbai-400001  Tel:022-40807000 |